



DYNAFRONT HOLDINGS BERHAD
Company Registration No. 202001042085 (1398406-X)
(Incorporated in Malaysia)

**ADMINISTRATIVE GUIDE FOR THE FOURTH ANNUAL GENERAL MEETING (“4TH AGM”)
OF DYNAFRONT HOLDINGS BERHAD**

Date : 26 November 2024 (Tuesday)
Time : 11:00 a.m.
Venue : 5th Floor Multipurpose Function Room, Binjai Residency, No. 1 Lorong Binjai, 50450 Kuala Lumpur, W.P. Kuala Lumpur

Dear Shareholders of DynaFront Holdings Berhad (“Company”)

Appointment of Proxy

If a shareholder is not able to attend the 4th AGM on 26 November 2024, he/she can appoint a proxy or the Chairman of the meeting as his/her proxy and indicate the voting instructions in the Proxy Form. Please submit your Proxy Form to the office of the Company’s Share Registrar located at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Wilayah Persekutuan or its Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Wilayah Persekutuan.

For individual shareholders, you have the option of submitting the proxy form electronically via email to Sakila@vistra.com and Mohammad.Amirul@vistra.com or fax to +603-2783 9222.

The last date and time for lodging the proxy form is **24 November 2024 (Sunday) at 11:00 a.m.**

Please bring an **ORIGINAL** of the following identification papers (where applicable) and present it to the registration staff for verification:

- (a) Identity card (NRIC)(Malaysian); or
- (b) Police report (for loss of NRIC)/Temporary NRIC (Malaysian); or
- (c) Passport (Foreigner).

Please note that only a depositor whose name appears on the Record of Depositor as at 18 November 2024 shall be entitled to attend or appoint proxies to attend and/or vote on his/her behalf at the 4th AGM.

Recording or Photography

Unauthorised recording and photography are strictly prohibited during the 4th AGM.

Communication Guidance

Shareholders are advised to check the Company's website and announcements released to Bursa Malaysia Securities Berhad from time to time for any changes to the administration of the 4th AGM that may be necessitated by changes to the directives, safety and precautionary requirements and guidelines prescribed by the Government of Malaysia, the Ministry of Health, the Malaysian National Security Council, Securities Commission Malaysia and/or other relevant authorities.

Enquiry

If you have any enquiries on the above, please contact the following persons-in charge during office hours on Mondays to Fridays from 9:00 a.m. to 5:00 p.m. (except on public holidays):

Tricor Investor & Issuing House Services Sdn. Bhd.

General Line : +603-2783 9299

Email : is.enquiry@my.tricorglobal.com

Contact Person : (i) Ros Sakila Binti Bahari (+603-2783 9277) (Sakila@my.tricorglobal.com)

(ii) Mohamad Khairudin Bin Tajudin (+603-2783 7973)

(Mohamad.Khairudin@my.tricorglobal.com)